

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Bangladesh Secretariat, Dhaka.
www.moca.gov.bd

MemoNo:43.00.0000.116.08.015.17(Part-1).170

Date: 5/09/2021

To : Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject: Sanction of ex-Bangladesh leave in favor of Mrs. Shudipta Chakraborty,
Cultural Officer, Zilla Shilpakala Academy, Cox-bazar, Bangladesh.

With reference to the subject mentioned above the undersigned is directed to accord the administrative approval of ex-Bangladesh leave in favor of Mrs. Shudipta Chakraborty, Cultural Officer, Zilla Shilpakala Academy, Cox-bazar for medical treatment in India (Kolkata) from 05-20 September 2021 or 16 days from the date of commencement of the leave. Her husband Mr. Prasenjit Chakraborty and her daughter Shrestha Chakraborty will accompany her.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) All expenses in this regard will be borne by herself. There will be no financial involvement of the Government of Bangladesh in this visit.
- (b) The visit will be treated as ex-Bangladesh leave (personal) and this leave should be deducted from her earned leave.
- (c) The incumbent shall draw her pay and allowances for the time stipulated in local currency and no part thereof should be drawn in foreign currency.
- (d) Overstay will not be permitted.
- (e) After returning she will have to submit joining report to his authority.
- (f) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

sd/

(Nazma Begum)

Senior Assistant Secretary

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MemoNo:43.00.0000.116.08.015.17(Part-1).170

Date: 05.09.2021

Copy forwarded for kind information and necessary action to:

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. High Commissioner, High Commission of India, Flat No-1-3, Park Road, Baridhara, Dhaka.
3. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, New Delhi, India .
4. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
5. Director General, Immigration and Passport, Agargaon, Dhaka.
6. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the Officer).
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. P.S to the Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
9. Mr. Ratan Chandra Paul, Programmer, Ministry of Cultural Affairs, Dhaka (With request to upload in the website).
10. Mrs. Sudifta Chakroborti, Cultural Officer, Zilla Shilpakala Academy, Cox-bazar.

Nazma Begum 05.09.2021
(Nazma Begum)

Senior Assistant Secretary